**Erindi til:**

Samstarfsnefnd FÍN og Sambands sveitarfélaga

b.t. Félags íslenskra náttúrufræðinga

Borgartúni 6

105 Reykjavík

Reykjavík,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nafn mitt er: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, kt. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vinnustaður og staða í skipuriti: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Næsti yfirmaður: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_ Ég óska hér með eftir að Félag íslenskra náttúrufræðinga taki fyrir erindi mitt á samstarfs-nefndarfundi tafarlaust þar sem:**

**\_\_\_\_** Fyrir liggur að fulltrúi/yfirmaður hefur neitað erindi mínu og þess vegna vísa ég hér með erindi mínu til samstarfanefndar.

\_\_\_\_ Fyrir liggur að fulltrúi/yfirmaður hefur ekki svarað erindi mínu eða neitar að taka afstöðu til erindisins þrátt fyrir ítrekaðar beiðnir þess efnis og þess vegna vísa ég hér með erindi mínu til samstarfanefndar.

\_\_\_\_ Annað:

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**Um erindið:**

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**Ferill máls milli aðila:**

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**Laun** (fyllið út þá þætti sem nauðsynlegt er að liggi fyrir við úrlausn málsins):

Röðun i launaflokka (sérákvæði) \_\_\_\_\_

Persónuálag vegna fagreynslu og símenntunar (10.2.2): \_\_\_\_\_\_

Persónuálag vegna viðbótarmenntunar (10.2.3):\_\_\_\_\_

Hver er þín viðbótarmenntun: \_\_ BS próf 120 honours, \_\_\_MS próf, \_\_\_Doktorspróf,

Önnur menntun: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tímabundin viðbótarlaun (TV-einingar) (Fylgiskjal II): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Annað: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Starfslýsing** (sé hún nauðsynleg við úrvinnslu málsins)**:**

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**Eftirfarandi gögn eru afhent í málinu** (hakið við þau gögn sem fylgja erindinu) :

\_\_ Ráðningarsamningur/ar

\_\_ Starfslýsing eldri/ný

\_\_ Launaseðlill/ar,

\_\_ Bréf/Tölvupóstur

\_\_ Annað

Frekari upplýsingar um meðfylgjandi gögn:

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**Undirskrift**

**Um samstarfsnefnd Sambands sveitarfélaga og Félags íslenskra náttúrufræðinga:**

Hvor aðili um sig getur skotið ágreiningsefnum til samstarfsnefndanna og kallað þær til starfa. Samstarfsnefnd skal að jafnaði svara erindum innan fimm vikna frá því að þau voru fyrst borin formlega fram á fundi nefndarinnar. Verði samstarfsnefnd sammála um breytingar á röðun eða öðru því sem til hennar hefur verið vísað skal sú breyting gilda frá og með næstu mánaðarmótum eftir að erindið var fyrst kynnt gagnaðila með sannanlegum hætti, nema annað sé sérstaklega ákveðið.

**Fyllist út af félagi:**

Erindi var sent til samstarfsnefndar þann: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Erindið var tekið fyrir á fyrsta fundi samstarfsnefndar þann: \_\_\_\_\_\_\_\_\_\_\_\_

Erindi var lokið í samstarfsnefnd þann: \_\_\_\_\_\_\_\_\_\_\_\_\_

Ofangreindum aðila var tilkynnt um niðurstöðu samstarfsnefndar þann: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Athugasemdir:**

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